

Responsibilities and Time Commitments of ASM Senior Vice President, Vice President and Trustees Annually

Provide Policy and Strategic Plans

- Create Vision
 - Provide Strategic Direction to ASM Affiliates, Committees and Councils, the Executive Director, and Staff.
 - *Where are we going?*
 - *Whom do we serve?*
 - *International Policies?*
 - *New Technology Areas?*
 - Establish Priorities of services and programs
 - Approve the Strategic Plan
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Provide Stewardship of the Society's Finances *(Via the ASM Finance & Investment Committees)*

- Approve the Annual Financial Plan
 - Approve the Annual Financial Audit
 - Select the Nominee for Treasurer
 - Approve Major Developmental Expenditures
 - Awareness of Investments
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Evaluate Performance and Establish Metrics

- For the Board
 - For the Executive Director
 - For Councils and Committees
 - For Chapters
 - For Affiliate Societies (Heat Treating Society, Thermal Spray Society, International Metallographic Society, the Electronic Device Failure Analysis Society, Failure Analysis Society, and Shape Memory Superelastic Technology Society)
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Be Ambassadors of ASM International

Able to Meet the Time Requirements of the Office

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- Chapter Visits (4-6 visits annually for Trustees) - Senior Vice President-President (More if possible)
 - Board Liaison *(Support a minimum of one Committee/Council/Affiliate Society as a Board Liaison)*
 - Trustee time requirement annually; includes:
 - Attend four (4) Board Meetings: Approval of Annual Operating Plan (January), Spring (Feb/March), summer (June/July), fall during IMAT (Sept.);
 - Three (3-4) chapter visits
 - Board Liaison support, etc.
 - Total: 20-25 days
 - Vice President time annually – 20+ days
 - Senior Vice President time annually – 25+ days
 - President time requirements annually – 35+ days