



ALLAN RAY PUTNAM SERVICE AWARD

I. DEFINITION AND HISTORY

The Allan Ray Putnam Service Award was established in 1988. It recognizes the exemplary efforts of various outstanding members of ASM International on behalf of the Society to further its objectives and goals. The vitality and success of ASM depends on its members, and their willingness to contribute their time and talents for the good of the Society. The purpose of this award is to recognize those individuals whose contributions have been especially noteworthy and to whom the Society owes a particularly great debt of appreciation.

It is the intent of this award to recognize individuals who have contributed to the Society as a whole or to those individuals who have contributed on a local or chapter basis. Each area of contribution is considered to be of equal critical importance to the Society's vitality and success.

Allan Ray Putnam was the Managing Director of ASM between 1959 and 1983. He was the Society's most visible spokesman for these many years and "Mr. ASM" to many, both within and outside the Society. Mr. Putnam's many unique talents and gifts were apparent to all those who came in contact with him and were of invaluable worth to the Society. His "presence" was such that it lifted and sustained the Society's image to the World Leadership level with respect to esteem, depth, permanency, and relevancy to the materials technologies. He was, and is, greatly admired and loved by his associates and the Society's membership.

It is ASM's commitment to be inclusive and mindful of diversity in our policies, programs, courses, awards, and interactions with others. As an organization, we affirm and encourage nominations of qualified candidates, within each award's criteria, regardless of their age, culture, ethnic origin, gender, gender identity, marital status, nationality, race, religion, sexual orientation, and socioeconomic status.

II. RULES

- A. ASM International membership is mandatory.
- B. Candidates for the award may be proposed by Chapters, Affiliate Societies, Councils, Committees, Award Selection Committee, Awards Policy Committee or any five members of the Society. But it is incumbent upon the Award Selection Committee to nominate only highly qualified individuals. As such, they should spare no effort, using whatever resources are necessary, to identify and carefully document the entirety of the nominees' service to the Society.
- C. The Selection Committee will review only nominations submitted on the proper form.
- D. Nominations are eligible for three years.
- E. Recommendations must be submitted to ASM Headquarters not later than February 1, one year prior to the year in which the award is to be presented.
- F. Statements of at least three close associates familiar with the candidate's endeavors should be included with the nomination form.
- G. Up to two awards may be presented each year.
 - This award will recognize unusually long and devoted service to the chapter, e.g., an individual who has revitalized the chapter, or has served a long-time in one position, or has fostered cooperation between several chapters on joint activities, etc.

- This award will recognize unusually long and devoted service to ASM International, e.g., an individual who has consistently organized or chaired technical conferences; or contributed to ASM's reference or periodical publications; or contributed to ASM's educational programs; or served as a member or chair of a General Committee, Society Council or Committee, or Sector; etc.

- H. No candidate shall be selected for an award posthumously.
- I. Suggested citation of not more than thirty words should appear on the nomination form.
- J. It is the desire of the members of the Board of Trustees to present the awards personally, and it is a condition of acceptance of the award that the recipient be present at the annual awards event for appropriate recognition.

III. PHYSICAL DESCRIPTION OF AWARD

A crystal high-tech award will be presented.

IV. AWARD SELECTION COMMITTEE

A. Appointments

- 1. Individual members and the chair of the Award Selection Committee shall be selected and appointed by the Awards Policy Committee.

B. Composition and Tenure

- 1. The committee shall consist of a minimum of five members.
- 2. The tenure for members of the Award Selection Committee shall be three years on a rotating basis with no more than one-third of the members replaced in any one year.

C. Consideration of Relativity and Duplication of Awards

- 1. In considering candidates for awards, due regard should be given to potential duplication of recognition for accomplishments that have been recognized in a prior ASM award conferred upon the candidate i.e. Candidates should not be recognized with multiple awards for the same accomplishments (refer to APC Procedure on "Relativity of Awards").

D. Report of the Selection Committee

- 1. The committee shall, by May 1st one year preceding that which the award is to be made, submit to the Awards Policy Committee a report, including nomination form and background information on the chosen nominee, as well as rationale and documentation for selection.
- 2. A concise statement, in thirty words or less, of the recipient's accomplishments shall be composed by the Selection Committee.
- 3. The Selection Committee Chair will be furnished with a Board Report Form which, when completed, provides a reporting mechanism for the above requirements and should be a part of the report to the Awards Policy Committee.