

PORTION OF IMS CONSTITUTION AND RULES FOR GOVERNMENT

Article VII Duties and Responsibilities of the Board of Directors

Through professional leadership and strategic management, the Board of Directors will assist the Society in accomplishing its mission and objectives.

Article VIII Duties of Officers & Board Members

Section 1 President - The President shall be responsible for:

- the overall prudent management of the Society's affairs.
- appointing committee chairs.
- assigning committee responsibilities to each Board member
- monitoring the overall activities of the Society.
- ensuring the Vice President is properly prepared to assume the office of President.

Section 2 Vice-President - The Vice-President shall be responsible for:

- overseeing the initial planning for the next two Annual Meetings by seeing that a General Chair is identified and put in place.
- providing assistance as required by the meeting General Chair
- serving in the President's place under any circumstances when the President is unable to act including chairing Board meetings when the President is unable to attend.
- assuming the office of President at the next election of the Society.

Section 3 Secretary - The Secretary's responsibilities will include:

- recording and preparing Board meeting minutes for distribution to the Board in a timely manner.
- overseeing the historical records of the Society.

Section 4 Immediate Past President - The primary duties of the Immediate Past President include:

- provide counsel and support to the President and the Board.
- chairing the Awards and Nominations Committee.
- performing other tasks requested by the President.
- reviewing the IMS Constitution every five years (years that end in either 0 or 5), suggest and write changes needed or confirm current revision.

Section 5 Board Members, At-Large - These non-officers shall be responsible as Board Liaisons for at least one of the standing committees and other responsibilities as the President may determine.